

# **Q's & A's for Use of Associational Block Party Trailer ( & Reservation Form)**

## **What is it?**

The **Block Party Trailer** is an evangelistic tool provided cooperatively by the **Huron & Southeastern Baptist Associations** of Michigan with funds provided through our churches, the Baptist State Convention of Michigan and the North American Mission Board. The Block Party Trailer contains many tools and resources that can be used to reach our communities for Christ. These items are detailed on the planning sheet that is in the current edition of the association's block party manual. In addition to the trailer and its contents, our director of missions or other trained persons are available to help facilitate effective evangelistic events. Churches of the **Huron and Southeastern Baptist Associations** can use this trailer for the purpose of evangelism. You can reserve the trailer by returning a completed reservation form, which is attached.

## **How much does it cost?**

1. There is no cost for using the block party trailer if the trailer and its contents are returned in good condition.
2. ***It is suggested that each church using the trailer donate a minimum of \$50 per usage to help replace supplies and other resources. This is not a requirement for usage, but a request to make it possible to keep the trailer updated and fully stocked.*** Make your check payable to the associational office.
3. If there is damage (other than normal usage wear) the church may need to pay for replacement of broken item(s).
4. There is a tub of extra prizes that are kept on the trailer in case a church runs short of game prizes. A church needs to pay for the replacement of each packet of prizes they use from this surplus.

## **Where is the trailer housed?**

The Block Party Trailer is housed at the Southeastern Baptist Associational Office (130 Maple Blvd., Monroe, MI 48162, phone 734.457.3040). Groups using the trailer are responsible for picking up and returning the trailer to this location.

## **Who are the Consultants?**

Our primary Block Party Trailer Consultant at this time is our director of missions. Others will serve as they are trained. Once a group reserves the trailer, the consultant will then get in touch with the church that desires to use the trailer. For the first two block parties a church hosts, the consultation will involve one meeting with the church, preferably 2 months prior to the event. The purpose of this consultation is to foster new ideas in the planning stages of the party. Then, the consultant will also be on hand at the time of the event to answer any questions and to help insure that the equipment is used properly. The role of the consultant is not to do the work that is necessary to do an effective evangelistic block party but to consult.

# What steps are necessary to use the trailer?

- Step 1** Submit your signed **Block Party Trailer Reservation Form** to the Associational Office as far in advance as possible. You will receive written confirmation that your date is confirmed.
- Step 2** Expect to receive the latest edition of our associational block party manual and resource CD.
- Step 3** Contact your local township/municipality to see if any permits are necessary to conduct a block party at your chosen location.
- Step 4** Expect a call from our Block Party Consultant and allow some time to meet with him/her. If you have already assembled a team to coordinate the block party it would be ideal if they could be at the consultation meeting. Many of our churches might choose to have a church-wide **Block Party** training at this juncture.
- Step 5** Plan your block party using the principles and planning helps in the *“Block Party Resource Manual”* and the *A-G Special Evangelistic Events* Formula.
- Step 6** Make arrangements to pick up the trailer. Make sure the transport vehicle meets the following tow requirements:
  - Full size truck, van or car with an 8 cylinder engine and trailer hitch
  - Hitch must be at a minimum class 2 (200 lb tongue weight with 3,500 lb load capacity)
  - Hitch ball size must be 2 inches
  - Light hook up is a standard 4 prong hook (no adapters provided)
- Step 7** *Conduct your Block Party.*
- Step 8** Properly clean all concession equipment. Follow cleaning directions closely.
- Step 9** Return trailer back to the storage location in the same condition as when picked up (or better).
- Step 10** Report to your consultant any damage or supplies that need to be replenished.
- Step 11** Send your requested **\$50.00 Replenishment Check** to the associational office, if possible.
- Step 12** **FOLLOW-UP** on all prospects using *LEVEL 2: Block Party Training* principles.

(NOTE: Please pass along to the Associational office any photos, video clips, or statistical information (use *Tally Sheets from manual or the EXCEL spreadsheet on resource disk*) about your block party. This information will be used to help other churches in our associations.

**\$** --Cut and Mail to Associational Office -----([\\$50.00 Replenishment Check](#) can be submitted with this reservation form)---

## Block Party Trailer Reservation Form

Today's Date: \_\_\_\_ Church Making Request: \_\_\_\_\_ Person Making Request: \_\_\_\_

Date Trailer to be Picked Up: \_\_\_\_ Date Trailer to be Returned: \_\_\_\_

Date of Party: \_\_\_\_ Time of Party: \_\_\_\_ Contact Phone Numbers: \_\_\_\_

By *signing* and submitting this reservation request, we acknowledge that we have read, understand and agree to the above stated policies related to the use of our associational Block Party Trailer.

**Pastor:** \_\_\_\_ **Other Church Leader:** \_\_\_\_  
(Signature) (Signature)